



### Tenancy - Initial Enquiries Check-List

Enquiry number [     ]	Date [                             ]	Time [                             ]
<b>The Rental Property:</b>  Main attractions and selling the plus points...	[make a note of the main property and location attractions that will appeal to tenants]	
<b>Applicant Details:</b>  <ul style="list-style-type: none"> <li>- Name</li> <li>- Age</li> <li>- Sharers / family</li> </ul>		
<b>Applicant Circumstances:</b>  <ul style="list-style-type: none"> <li>- Work</li> <li>- Earnings</li> <li>- Renting / Owner?</li> <li>- Reasons for moving</li> <li>- Intended length of stay?</li> </ul>		
<b>Applicant Contact Details:</b>  <ul style="list-style-type: none"> <li>- Mobile</li> <li>- E-mail</li> <li>- Current Address</li> </ul>		
<b>Viewing Appointment:</b>  <ul style="list-style-type: none"> <li>- Time</li> <li>- Date</li> </ul>		